



Pen Bay HealthCare's Community Health & Safety Fair – November 7, 2009

The 2009 Community Health & Safety Fair is right around the corner and we would like to extend a warm invitation to you and your organization to participate in this popular and well attended community event.

The Health Fair will be held on **Saturday, November 7, at the Rockland District High School (RDHS) from 9am to 1pm.**

More than 800 community members attended the event last year with overwhelmingly positive feedback. Don't miss a great opportunity to participate in this fun, free and educational community healthcare event designed to improve the health and quality of life of our community members and to increase awareness of the programs and services offered by your department or organization.

Due to the large number of expected presenters, we encourage you to fill out the application attached and to follow along with the criteria laid out below.

Our Health Fair committee will review applications to ensure that:

- Your proposed activity is conducive to healthy living and promotes or teaches healthy lifestyles,
- Your exhibit is interactive
- Your exhibit is unique (we would like to cut down duplication if possible)
- Your exhibit will be adequately staffed throughout the fair (9am to 1pm)
- Your exhibit might be able to provide a health screening of some kind

If you wish to participate, please fill out the enclosed application form. There are no booth fees. Please submit two (2) proposed *interactive* activities in case one is a duplicate of another applicant. **Please return your application by Monday, August 25.** Please RSVP to:

**Maggi Blue, PBH Marketing and Communications Department
Bok Medical Arts Building, 22 White Street
Rockland, ME 04841
Mblue@penbayhealthcare.org
Phone: 594-6702**

If you have any questions, please feel free to ask. If you are not interested in participating, please let us know right away, so we can contact an alternate source to cover the related topic.

Don't delay! Space is limited and this is an opportunity you won't want to miss.

We are looking forward to another successful Health Fair and look forward to working with you on this wonderful community event.

Thanks,

Maggi Blue,
Community Relations Coordinator
Pen Bay Healthcare

5. Will you have videos and/or brochures? If YES, describe. **Please note: We ask that you avoid things that may be distracting to your neighboring exhibitors such as aromatherapy, loud music, etc.**

6. Does this exhibit require electrical power? _____ If YES, how many outlets do you need? _____

7. For what type of machines will the electrical be used?

Please bring your own extension cords, surge protectors, bulbs, etc. We regret we are unable to provide computers, VCRs or TV equipment. Each booth is responsible for satisfying its own equipment needs. Please plan to provide your own table signage. We will provide one 6' table, a paper tablecloth and two chairs.

Please list proposed Activity #2 on the following page. Thank you!

Activity #2

1. How does the proposed activity aid in healthy living, promote a healthy lifestyle or teach healthy behavior?
2. How will the activity be interactive with Health Fair participants?
3. How much space and how many tables and chairs will you need? (A typical booth has one 6' long table, two chairs and equal space behind the table. Extra space may not be available. You do have the option of not using a table in order to have an open 6' space).
4. Coverage MUST be provided at the booths from 9am to 1pm **Booth breakdown begins at 1pm.**
Please note – in order to have the best community even we can, please do not break down your booth before 1 pm.
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